

# E ENERGY ADAMS, LLC

## Maintenance Technician

### Job Description

**Title** Maintenance Technician

**Department(s)** Maintenance

**Reports to** Maintenance Manager

### Job Summary

The Maintenance Technician position will assist the Maintenance Manager with maintenance, troubleshooting, repair and replacement of plant equipment and systems to ensure maximum plant performance. The Technician position has a strong emphasis in mechanics, piping, welding and hydraulics. All maintenance department employees will assist in the development and implementation of plant safety programs and policies. The Maintenance Technician will support all policies, goals and objectives of the company, and will represent the company in a knowledgeable and professional manner.

### Summary of Essential Job Functions

- Perform expert troubleshooting, installation, routine maintenance and repair of mechanical manufacturing equipment.
- Have ability to perform essential job functions outside of normal working hours.
- Responsible for mechanical piping within the plant.
- Demonstrate understanding of welding principles associated with stick, TIG and MIG welding.
- Responsible for reading and understanding mechanical and piping prints.
- Responsible for hydraulic operations and equipment.
- Demonstrate personal computer skills and use of mechanical programs.
- Perform rotating machine alignment.
- Have basic understanding of electrical to assist Maintenance Electrical Technician.
- Maintain facilities and grounds in clean, well-kept and efficient operating manner.
- Possess project management skills. Participate in plant projects when needed.
- Assist process operators when necessary.
- Assist Maintenance Manager with control of parts inventory.
- Assist in development and implementation of safety programs. Carry out department and company safety policies and procedures at all times.

- Responsible for awareness and implementation of all local, state and federal regulations as they apply to the maintenance department.
- Complete all tasks assigned by Maintenance Manager.
- Other duties not listed herein but which need to be accomplished to maintain safe and timely day-to-day operations of the plant.
- Maintain high level of service and work performance, promote team environment and maintain pleasant work environment.
- Maintain confidentiality of all records and company matters.
- Promote E Energy Adams in the community.

## Minimum Requirements

Technical degree in mechanical related field. Maintenance operations experience in industrial and/or process flow maintenance required, preferably in the ethanol industry. Requires expertise in mechanical, piping, welding and hydraulics. Minimum 3-5 years experience preferred. Equivalent work experience may be substituted for education requirements. Requires strong communication, organizational and time management skills; as well as to be detail-oriented. Must be willing and able to wear Personal Protective Equipment (PPE) as required by the job.

## Abilities Required

The Maintenance Technician must be able to perform essential job functions satisfactorily with or without reasonable accommodation. The requirements listed above are representative of the knowledge, skills, and/or ability required. If accommodations are needed by an applicant or employee to perform the essential job functions, please advise the Human Resources Manager in writing as to the accommodations requested.

## Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

## Additional Information

HR use only	
Job code	
Generic title	Maintenance Technician
Pay grade	
Management? (Yes/No)	No
E/NE status	Non-Exempt
Last revised	January 30, 2012
Approved By	Maintenance Manager, Rick DuBois